

22 November 2012



Victorian Healthcare Association

Update of the Victorian HACC Program Manual: Draft for comment

1. The Department of Health is updating the Victorian HACC program manual. The manual, which has not been fully updated and reviewed since 2002, is being amended to reflect quality initiatives such as the Community Care Common Standards, HACC Assessment Framework, Active Service Model and Diversity planning and practice.
2. The draft manual is divided into four separate modules. They include:
 - a. **Module 1: Context**

This module provides an introduction to the HACC program and important information about the policy and program directions for HACC in Victoria.
 - b. **Module 2: Eligibility and access**

This module describes the target group and eligibility criteria for the HACC program. It outlines the approach to assessment and care planning. It also includes information about the interfaces with other programs and the protocols or arrangements that apply.
 - c. **Module 3: Services**

This module provides comprehensive information about the service types funded by the HACC program. Each service type contains a detailed description about the service scope, any exclusions, how the service type is implemented in practice, staffing and reporting requirements.
 - d. **Module 4: Program management**

This module provides information about the management of the HACC program, how planning occurs, *Minimum Data Set* requirements and key dates.
3. The revised draft manual is now available for comment. HACC funded service providers are invited to read the draft and provide feedback. A Victorian HACC Program feedback sheet is available online and should be submitted by **COB Wednesday 12 December 2012** to admin@hdgconsulting.com.au or alternatively by fax to (03) 9495 6347.

For further information and to download the draft manual visit the Department of Health [website](#).